



YSGOL BRYN CLWYD



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The Federation of  
 Ysgol Bryn Clwyd & Ysgol Gellifor  
 Governor Report to Parents  
 Adroddiad Llywodraethwyr i Rieni  
 2022 - 2023



**Ysgol Gellifor**

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Dear Parents/Carers

I'd like to take this opportunity to introduce myself to you. My name is Bethan Atkinson and I am the newly elected Chair of Governors for the Federation of Ysgol Bryn Clwyd and Ysgol Gellifor. This is a position I'm particularly proud to take up given that I have strong links to both schools; I myself, attended Ysgol Gellifor and have lived all my life in the locality while my mother and my grandmother attended Ysgol Llandyrnog. My background is in accounting and education – I spent 26 years as a university lecturer in accounting, and hope that I can bring some of the skills I have learned over the years to bear in my new role.



I have been on the governing body for over 12 years and so am fully acquainted with both schools and the amazing team of staff we have, headed by Mr Monteiro. Their hard work and dedication make the schools vibrant, lively and enjoyable places to learn. I was lucky enough to attend assemblies at both schools at the start of this academic year and was blown away by the confidence and enthusiasm of the pupils and also some of their suggestions on how we could make the schools better- I think the most interesting suggestion was the one to have exotic pets in the classroom!!

As Mr Monteiro explained to the children in assembly the role of the governing body is help make the schools better – to help the staff and the pupils achieve their massive potential so that when the children progress to high school they will be fully prepared, academically and personally, for the challenges that they will, undoubtedly, be faced with. Part of my role is to be an interface between the governing body and staff, pupils and parents. As such I am available if any of you have any questions or concerns – you can e-mail me on [bethan.atkinson@yahoo.co.uk](mailto:bethan.atkinson@yahoo.co.uk)

The governing body will have a number of new faces this year so I must, first of all, thank all departing parent governors for all their support and involvement; I think it is easy to forget that all governors give their time voluntarily so their participation is very much appreciated given all the other calls on their time. I would, also, therefore, like to welcome our new parent governors to the team and look forward to working with them to make our wonderful schools even better.

This Annual Report provides you with important information about our schools, our aims, our curriculum and all aspects of school life. One of the most challenging aspects of the coming academic years is the introduction of a new National Curriculum; the Governing Body has been fully involved in the processes being carried out in the schools ahead of its implementation and we are confident that Mr Monteiro and his well-prepared team will achieve a successful roll-out.

Finally, I want to assure you that I intend to spend my time as chair listening to all the stakeholders in our schools so that we can achieve our aim of making our, already excellent schools, even better, if not the best!

Best Wishes

Bethan Atkinson

The 2022 - 23 Governing body members are as follows;

Committee	Governor
Finance	<b>Bethan Atkinson</b> (Chair), Richard Monteiro, Aled Thomas, Jonathan Kinsey, Merfyn Parry, Gwilym C Evans
Staffing	<b>Catrin Roberts</b> (Chair), Richard Monteiro, Amanda Brookes-Jones, Vicky Lyon, Anna Brown
Health & Safety inc. minibus	<b>Aled Thomas</b> (Chair), Merfyn Parry, Richard Monteiro, Co-opted Member (tbc)
Curriculum	<b>Kerri Marshall</b> (Chair), Richard Monteiro, Amanda Brookes-Jones, Vicky Lyon, Ken Williams, Becky Yates
Wellbeing	<b>Emma Whelan</b> (Chair), Amanda Brookes-Jones, Adie Griffin, Tina Leuty, Catrin Roberts
Staff Disciplinary and Capabilities	<b>Merfyn Parry</b> (Chair), Aled Thomas, Gwilym C Evans
Staff Disciplinary and Capabilities (Appeals)	<b>Bethan Atkinson</b> (Chair), Anna Brown, Emma Whelan,
Teacher and Headteacher Performance Management	Bethan Atkinson, Becky Yates
Complaints and Grievances	<b>Ken Williams</b> (Chair), Vicky Lyon, Kerri Marshall
Complaints and Grievances (Appeals)	<b>Aled Thomas</b> (Chair), Bethan Atkinson, Tina Leuty
Appointment of Headteacher / Assistant Headteacher	<b>Bethan Atkinson</b> (Chair), Merfyn Parry, Amanda Brookes-Jones, Emma Whelan, Vicky Lyon
Safeguarding	<b>Kerri Marshall</b> (Chair), Richard Monteiro, Bethan Atkinson, Becky Yates
ALN	<b>Community Governor</b> (Chair), Amanda Brookes-Jones, Emma Whelan, Vicky Lyon, Catrin Roberts, Tina Leuty
Attendance	<b>Bethan Atkinson</b> (Chair) and Kerri Marshall

## Financial Statement / Datganiad Ariannol April 2021 - April 2022

DENBIGHSHIRE COUNTY COUNCIL - ANNUAL STATEMENT OF FINANCIAL ACCOUNT			
YSGOL BRYN CLWYD			22/07/2022
DELEGATED SCHOOL BUDGET			2021/2022
CATEGORY	ANNUAL BUDGET	TOTAL EXPENDITURE	UNDERSPEND/ (OVERSPEND)
BALANCE B/FWD	(59,684)	(59,684)	(0)
EMPLOYEES	253,260	268,529	(15,269)
PREMISES	21,896	31,274	(9,378)
TRAVELLING EXPENSES	0	0	0
SUPPLIES & SERVICES (INCLUDING CAPITATION)	24,096	25,226	(1,130)
ADULT MEALS, FAIR FUNDING & PERIPATETIC MUSIC	14,083	13,879	204
INCOME (LETTINGS, INTEREST PERIPATETIC MUSIC AND GRANTS)	(8,348)	(58,716)	50,368
CONTINGENCY	65,481	0	65,481
<b>SCHOOL TOTAL</b>	<b>310,784</b>	<b>220,508</b>	<b>90,276</b>

DENBIGHSHIRE COUNTY COUNCIL - ANNUAL STATEMENT OF FINANCIAL ACCOUNT			
YSGOL GELLIFOR			22/07/2022
DELEGATED SCHOOL BUDGET			2021/2022
CATEGORY	ANNUAL BUDGET	TOTAL EXPENDITURE	UNDERSPEND/ (OVERSPEND)
BALANCE B/FWD	(34,223)	(34,223)	(0)
EMPLOYEES	251,090	241,180	9,910
PREMISES	16,074	14,519	1,555
TRAVELLING EXPENSES	3,102	2,748	354
SUPPLIES & SERVICES (INCLUDING CAPITATION)	27,820	26,882	938
ADULT MEALS, FAIR FUNDING & PERIPATETIC MUSIC	13,194	13,214	(20)
INCOME (LETTINGS, INTEREST PERIPATETIC MUSIC AND GRANTS)	(19,021)	(71,447)	52,426
CONTINGENCY	24,720	0	24,720
<b>SCHOOL TOTAL</b>	<b>282,756</b>	<b>192,873</b>	<b>89,883</b>



### **Gifts to the school / Rhoddion i'r ysgol**

Ysgol Bryn Clwyd and Ysgol Gellifor have received minibus donations from parents to contribute towards the maintenance cost of the mini bus and the travel to swimming lessons. The Friends group / PTA at both schools have covered the transport cost for a range of trips including the Christmas Panto trip, trips to the Zoo and Nant BH.

The Friends of Ysgol Bryn Clwyd also contributed towards the cost of the community stage and outdoor canopy areas.

Gellifor's PTA paid for a new school website.

### **School Prospectus / Prosbectws yr ysgol**

Both School Prospectuses have been updated and are available from either school and online.

### **Post Inspection Action Plans**

Ysgol Gellifor

Estyn Inspection February 2017

"Pupils are enthusiastic about their learning and work with one another happily. All are respectful towards adults and their peers and show genuine care and concern."

"The school provides a wide range of good quality learning experiences that enrich and enhance pupils' education effectively."

"Planning for the development of pupils' thinking skills is very effective and, as a result, pupils develop high levels of problem solving and perseverance."

*Ysgol Bryn Clwyd*

*Estyn Inspection February 2017*

"The school is a happy and welcoming community in which pupils feel safe. Staff promote positive behaviour well and develop pupils' social and emotional skills successfully."

"Teachers ensure that pupils acquire the necessary literacy, numeracy and ICT skills to be able to access the wider curriculum successfully and to develop these skills well in a range of contexts in both key stages. Teachers plan learning activities that promote pupils' independence well and develops their problem solving and thinking skills effectively."

“The headteacher is pro-active in seeking out collaborative work with other local schools to secure improvements, and provides calm and considered strategic leadership to the federation of schools.”

*Both schools recommendations are being met with the following actions:*

<b>Recommendation</b>	<b>Addressed by...</b>	<b>Current Situation</b>
Improve opportunities for all pupils to influence matters that affect them at school	<ul style="list-style-type: none"> <li>All school committees to include Foundation Phase pupils.</li> <li>Pupil voice activities to give greater influence over content within agreed class themes.</li> <li>Further pupil voice activities in partnership with Bangor University to influence the wider school community.</li> <li>To continue school council work that has already started to influence systems and teacher practice in school.</li> <li>To further develop ICT opportunities to gather pupil views from across the whole school.</li> </ul>	KS2 pupils only on school committees Pupil mindmaps and surveys are created to feed into teacher planning.
Ensure that planning builds systematically on pupils' knowledge, understanding and skills across all areas of learning	<ul style="list-style-type: none"> <li>Develop schemes of skills for the current National Curriculum to ensure a consistent approach to planning.</li> <li>Further develop scheme of skills for the new curriculum by 2021.</li> <li>Schemes of skills to be regularly moderated by HT and curriculum committee.</li> </ul>	Coverage of curriculum skills are currently being planned through INCERTS and a range of individual teacher approaches.
Further develop the skills of senior leaders to improve teaching and learning	<ul style="list-style-type: none"> <li>Senior leaders to have specific tasks to complete within each term.</li> <li>Tasks to focus on improving teaching and learning within the school and across the Federation.</li> <li>Senior leaders to have access to all relevant CPD opportunities.</li> </ul>	A specific timetable of senior leader responsibilities has been written and implemented
Ensure that monitoring activities evaluate the impact of the school's provision on pupils' standards and progress effectively	<ul style="list-style-type: none"> <li>Review previous book scrutiny reports and change template to ensure a focus on standards of pupils work as well as provision is given.</li> <li>See best practice of recording from monitoring visits.</li> </ul>	Book scrutiny report template gives greater emphasis to pupil standards.

## School Development Plan

A three year plan has been formulated with a variety of targets to be achieved over different time scales for the Federation.

### Three-Year School Development Plan Forecast

	2022 - 2023	2023 - 2024	2024 - 2025
Priority 1	To formalise and deliver a variety of localised learning activities as part of the Federation's curriculum offer.	To continue to improve pupil's literacy skills with a focus on developing pupil's reading throughout the curriculum.	To improve pupils' range and standard of writing through extended writing opportunities.
Priority 2	To develop and embed whole school assessment procedures.	To successfully embed numeracy across all aspects of the curriculum and for all pupils to make consistent or higher progress through assessed tasks.	Continue to improve pupil's numerical reasoning skills whilst providing opportunities for pupils to apply math's skills to their own lives through financial management / business planning etc.
Priority 3	To raise standards of Welsh across the school and to promote a bilingual ethos.	Assess and develop pupil's digital competence.	Ensure delivery of all AoLEs is to a high standard and continued progress is made against action plans.
Priority 4	Staff and pupils successfully use current and innovative ICT technologies to raise standards of learning.	To self-evaluate the Federation's curriculum and to develop where necessary.	To continue to develop Welsh in line with Welsh in Education reform.
Additional Priority / Priorities	Raise pupil numbers Embed the four purposes within the ethos of the school. Fully embed The Framework on Embedding a Whole School Approach to Emotional and Mental Wellbeing. Collaborate with higher education institutions to deepen staff and pupil learning.	Attendance Pupil numbers Wellbeing Welsh language	Staff development Pupil numbers Wellbeing

## School Policies

Governor Meeting	Statutory Policies (Reviewed Annually)	Non Statutory Policies (Reviewed Year 1)	Non Statutory Policies (Reviewed Year 2)
1	Charging policy Complaints policy Curriculum policy	Whistleblowing policy	
2	Data protection policy Equal opportunities policy Health and safety policy		Whole school food and fitness policy
3	Pay policy Pupil discipline (including anti-bullying) policy Safeguarding / Child Protection policy	Internet safety policy	
4	School session times policy (School Day) Sex education policy Additional Learning Needs policy		Attendance policy
5	Staff discipline, conduct, capability and grievance procedures: Staff performance management policy	Substance policy	
6	Accessibility Plans for both sites Transition Policy		Governor Development Plan

We have a rolling program of reviewing and updating our school policies (see table to left). All statutory policies have been reviewed this year. Policies are available to view on request.

### **Additional Learning Needs / Anghenion Dysgu Ychwanegol**

The policies have been updated and are available for viewing. Mrs Amanda Brookes Jones is the Additional Learning Needs Coordinator (ALNCO) at Gellifor and Mrs Vicky Lyon is the Additional Learning Needs Coordinator (ALNCO) at Bryn Clwyd. As well as having class teachers working with pupils who have Individual Development Plans (IDPs), there are teaching and support staff at Bryn Clwyd and at Gellifor working with children who have additional learning needs. We make full use of resources available at the schools to support ALN children. The schools work closely with the county's ALN Team.



	Gellifor	Bryn Clwyd	
Universal Targeted Provision		4	12
ALN		0	4

The members of the Governing Body's ALN committee are **Amanda Brookes-Jones (Chair)**, Peter Wood, Hannah Bradley, Vicki Riley and Tina Leuty

### **Pupils with Disabilities / Disgyblion ag Anableddau**

We have an equal opportunities policy and an accessibility plan and any pupils with disabilities are treated the same as able bodied pupils. Both schools are accessible to wheelchair users and have a toilet for wheelchair users and inaccessible areas would be altered if the need arose.

### **Healthy Eating / Bwyta'n iach**

We encourage our pupils to adopt healthy eating habits across all phases of education. Staff, police liaison officers and the school nurse all discuss the benefits of leading a healthy lifestyle. Our kitchen staff work to Denbighshire County Councils statutory requirements and uptake for school meals is good in both schools. The Health and Wellbeing Area of Learning Experience allows pupils to explore healthy eating across all ages. Both schools have Healthy Schools Councils made up of pupils across the school. Both Ysgol Bryn Clwyd and Ysgol Gellifor's Healthy School Committees have been awarded fourth leaf.

### **Cymraeg**

Both Ysgol Bryn Clwyd and Ysgol Gellifor are English medium primary schools. However, we are extremely mindful and aware of the fact that the schools rest in arguably, the most bilingual area of Wales and wish to take full advantage of the variety of opportunities that this offers to the children. The teaching of Welsh as a second language is a statutory requirement and has dedicated time in the school's timetable. Ysgol Gellifor has a Welsh Category banding of 5 meaning that less than 20% of the timetable incorporates Welsh. Ysgol Bryn Clwyd which is a category 4 banded school gives a slightly higher priority to promoting the Welsh language and Welsh ethos. Both schools encourage pupils to take part in activities that not only build on language skills but also develop the Welsh ethos. The use of Welsh as an incidental language in class through various activities, helps the children to become more aware and develop their understanding of the language and build confidence in their use of it. Both school have been awarded their Cymraeg Campus Bronze Award as part of a National school assessment accreditation to help support the National target of having 1 million Welsh speakers by 2050. The schools will now continue to work towards the silver award.

## **Toilet Facilities / toiledau**

Both schools have toilet facilities in place to meet the needs of pupils, these facilities are checked and cleaned each day. Both schools are committed to ensuring that all staff responsible for the personal care of children and young people will undertake their duties in a professional manner at all times. We recognise that there is a need to treat all children with respect when personal care is given. The child's welfare and dignity is of paramount importance. No child or young person should be attended to in a way that causes distress or embarrassment.

**The full toileting policy is available on the website.**

## **Term Dates 2022-23 / Dyddiadau tymor 2022-23**

### **Autumn term**

Starts: Thursday 1 September 2022

Ends: Friday 23 December 2022

Autumn half term: Monday 31 October 2022 to Friday 4 November 2022

Christmas holiday: Monday 26 December 2022 to Friday 6 January 2023

### **Spring term**

Starts: Monday 9 January 2023

Ends: Friday 31 March 2023

Spring half term: Monday 20 February 2023 to Friday 24 February 2023

Easter holiday: Monday 3 April 2023 to Friday 14 April 2023

### **Summer term**

Starts: Monday 17 April 2023

Ends: Thursday 20 July 2023

Early May bank holiday: Monday 1 May 2023

Summer half term: Monday 29 May 2023 to Friday 2 June 2023

### **Staff INSET days**

1 September 2022

2 September 2022

9 January 2023

27 February 2023

20 July 2023

## **Curriculum**

Curriculum for Wales recognises a continuous phase of education from 3 - 16 years of age. Presently 'Foundation Learning' is the term used to describe children's educational experience between the ages of 3 and 7 years old.

### **Foundation Learning**

Play is an essential ingredient in the curriculum which should be fun and stimulating. Well planned play helps children to think and make sense of the world around them. It develops and extends their linguistic skills, enables them to be creative, to investigate and explore different materials and provides them with opportunities to experiment and predict outcomes.

The building blocks of learning begun in Foundation Learning are built upon. Emphasis is put on the Key Skills and a broad curriculum is devised which integrates all subject areas whilst developing a child's interests and recognising their level of maturity. During these years children also learn many of the skills which will ensure they develop as caring members of our school community.

### **Beyond Foundation Learning**

Beyond Foundation Learning, the curriculum is taught through a topic driven approach incorporating the six areas of learning experience and when necessary as discrete subjects. The key skills of Literacy, Numeracy and digital competence are expected to pervade all lessons.

## **Curriculum for Wales**

The four purposes of the new curriculum now form the foundation of teacher planning, allowing pupils to become;

- 1.) Ambitious & Capable
- 2.) Enterprising & Creative
- 3.) Healthy & Confident
- 4.) Ethical & Informed

Pupil voice plays a large part in creating and driving the learning taking place in the classroom with teachers ensuring that literacy, numeracy and digital skills are covered within the topics.

## **Sporting Aims and Achievements / Nodau a Chyflawniadau Chwaraeon**

Due to the pandemic competitions and tournaments did not fully resume in the 2021 - 2022 academic year.

Autumn Term 2021-22:

Children from both schools took part in the Urdd regional and district Welsh recitation rounds.

Spring Term 2021-22:

Children from both schools received weekly swimming lessons.

Infant children from Gellifor attended a gymnastics session in Ruthin gymnastics centre.

Summer Term 2021-22:

Sports days were held in June and were well attended.

Junior children from both school attended Nant BH together to take part in a residential outdoor education trip.

A friendly federated football tournament was held between Ysgol Bryn Clwyd and Ysgol Gellifor

### **After School Extra Curricular Clubs / Clybiau ar ôl Ysgol Allgyrsiol**

We have a busy after school calendar that offers a range of extra curricular activities that enrich the educational and social opportunities offered to the children. Clubs are run by school staff in their own time and the Governors are grateful that they are willing to offer these activities to the children.

Clubs running in the 2021 / 22 academic year included:

Dance

Survival Club

Wood Work Club

Football

Netball

Athletics

Film Club

Karaoke / Drama Club



## Activities, Trips and Visitors / Gweithgareddau, Ymweliadau ag Ymwelwyr:

### Music

This was restricted due to the pandemic.

### Trips

Gellifor and Bryn Clwyd went together to Llandudno for a panto trip.

Juniors from both schools attended a residential trip to Nant BH.

Year 6 from both schools attended transition days at Ysgol Brynhyfryd, Denbigh High and Ruthin School.

Gellifor Infants attended a summer trip to Rhyl Seaquarium.

Bryn Clwyd Infants visited the Zoo.

Bryn Clwyd visited Greenwood Park as a whole school

Gellifor visited The Welsh Mountain Zoo as a whole school

### Other visitors to the school

Artist visits for the lead creative school project at Gellifor.

Welsh artist and Welsh beatboxer visited both schools.

Head of Year 7 at Brynhyfryd spoke to the children about the transition to high school.

Archaeologists visited Ysgol Gellifor and gave classroom talks about a local site being excavated.

Pupils at Bryn Clwyd were visited by community members to judge their shop logo entries.

### Charitable Causes

Pupils raised money and gave food donations at Harvest time to the local Food Bank

Money was raised towards the British Legion in the poppy appeal.

The schools supported Children in Need once again this year.

## School Activities

Children have once again joined the Urdd.

The School Council, Eco Council, Healthy School Council and Criw Cymraeg were appointed.

Christmas dinner was enjoyed by pupils and staff at both schools.

Christmas concerts were well received.

The school took part in World Book Day activities.

St. David's Day was celebrated

Pupils submitted art work for the Urdd Art and Craft competition.

Year 6 also visited Brynhyfryd for an afternoon of P.E. activities as part of transition arrangements. Pupils also attended a CSI morning of science activities.

## Parent and Community Links Reporting to Parents

Weekly Newsletter - The newsletters are circulated on a weekly basis by email and posted on FaceBook.

Websites - The websites are a constant source of news for parents and includes information and galleries depicting the various activities.

Both schools use Facebook as an effective method of communication. Gellifor is promoting it's Twitter Feed also.

Both schools use the Seesaw app to provide photos and videos of pupils work.

A parents meeting was held for all pupils in October to discuss how their child had settled into the new school year. A parents meeting was held for all pupils in March to discuss their child's progress.

End of year reports were distributed, with parental and child feedback requested. Any parents who wished to discuss the contents of the report did so in an Open Evening in July.

A meeting was held in July for Nursery parents to come and view the infant classrooms.

Friends of the school.

The AGMs were held.

Successful Halloween discos were held at both schools

Christmas Fayres

Summer Fayres

Sports Days

Bingo Night

Community Links

News of the school's activities is sent and printed by local papers including the Village Voice, Y Bedol and the Free Press.

A number of children from both schools competed in the Urdd Eisteddfod.

Buildings / Renovation and Resources

The fire alarms have been checked.

Monthly tests have been carried out on our water supply

Gellifor has had solar panels fitted

An outdoor stage has been built at Bryn Clwyd

Sheltered areas outside classrooms at Bryn Clwyd have been built

Gellifor has built a library and quiet work area

**“The teachers  
get you thinking.  
They make it  
lots of fun and  
the pupils try  
their hardest”**

*-Nia Vaughan (ex pupil)*

